



# MARTINSVILLE CITY PUBLIC SCHOOLS

*Bringing Life to Learning*

746 Indian Trail • P.O. Box 5548 • Martinsville, Virginia 24115 • (276) 403-5820 • fax (276) 403-5830

## CONTRACTOR CERTIFICATION

**This certification is to be completed and submitted prior to the award or signing of any contract. In cases involving non-contracted services, this form is to be completed and submitted prior to the rendering of such service. This requirement applies to all entities whether the relationship is new or established, local or not.**

Full Name of Contractor: \_\_\_\_\_  
Insert name of company or individual contractor

Description of Contract: \_\_\_\_\_

As required by Section 22.1-296.1 of the Code of Virginia, the undersigned hereby certifies that none of the persons who will provide services requiring direct contact with students on school property during school hours or during school-sponsored activities has been convicted of a felony or any offense involving the sexual molestation, physical or sexual abuse or rape of a child.

As required by School Board Policy KN, the following language is to be included in all Division contracts that may involve an employee of the contractor having any contact with a student: The contractor shall not send any employee or agent who is a registered sex offender to any school building or school property. Monthly, the contractor shall check the registry to determine if any employee is registered.

I further understand and acknowledge (1) that if I make a materially false statement regarding any of the above offenses, I will be guilty of a Class 1 misdemeanor and (2) that before any person is permitted to provide such services subsequent to this certification, I must complete a new certification regarding such person.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title of Individual Making Certification

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

*To Be Filed in the Finance Office*