

2020/2021

PAYROLL SCHEDULE

MONTH	PAYROLL CUT-OFF DATE	PAYROLL DUE DATE
JULY 2020	7/10/2020	7/13/2020
AUGUST 2020	8/7/2020	8/10/2020
SEPTEMBER 2020	9/11/2020	9/14/2020
OCTOBER 2020	10/9/2020	10/12/2020
FALL STIPENDS		11/2/2020
NOVEMBER 2020	11/6/2020	11/9/2020
DECEMBER 2020	12/4/2020	12/7/2020
JANUARY 2021	1/8/2021	1/11/2021
FEBRUARY 2021	2/5/2021	2/8/2021
WINTER STIPENDS		3/1/2021
MARCH 2021	3/12/2021	3/15/2021
APRIL 2021	4/9/2021	4/12/2021
MAY 2021	5/7/2021	5/10/2021
SPRING STIPENDS		6/1/2021
JUNE 2021	6/11/2021	6/14/2021
EOY – 12 TH PAYMENT PAYROLL	6/30/2021	7/5/2021

For the end-of-year 12th payment payroll, please make sure you send all part-time employee hours worked between **6/14/2021 and 6/30/2021** and any summer school, summer camp, or other summer activity worked through 6/30/2021 by the due date. This will ensure these hours are posted to the correct budget year.

****NO SEPARATE STIPEND PAYROLLS ARE PROCESSED THROUGHOUT THE YEAR EXCEPT THOSE THAT ARE DESIGNATED ABOVE****